

From Oct. 1st 1908 to June 1st 1909, eleven pupils have registered for full professional course,

5 having registered for three terms,

4 " " " one term

2 " " " one-half term

5 pupils registered for General Culture Course

3 " having registered for two terms

2 " " " one term

2 pupils registered for full post-graduate course

2 pupils registered for Special course

5 pupils registered for artistic course

Mrs. Scott Raff has had a class of 8 Theological students, one of 3 Science students, 25 University women and an evening Dramatic Class. There have also been 19 pupils taking private lessons.

Miss Wreyford has taught seven class lessons per week in Theory and Physical Culture and has had ten more than those taking regular course. There has also been a Children's Gymnasium Class of six meeting once per week.

Miss Withrow has taught 25 class lessons.

Fraulein Nothnagel has taught two class lessons per week.

Madame Goudis has taught one class lesson per week and has had one private pupil.

fourteen

Miss Ross has taught on an average of ~~fourteen~~ /~~four~~ /~~five~~ /class lessons per week and extra classes whenever it was found necessary.

Miss Thomas has taught sixteen class lessons per week and extra classes whenever necessary. She has also had six private pupils.

In the evening classes, 12 pupils registered for Voice Culture and Interpretation

11	"	"	"	English Literature
3	"	"	"	German
3	"	"	"	French
6	"	"	"	Dramatic Art

Total number of pupils registered for evening classes - 35

	1907-1908	1908-1909
Total number of pupils registered	168	161

THE MARGARET EATON SCHOOL OF LITERATURE AND EXPRESSION

Staff and Salary Paid to Each.

June 1st 1908 to June 1st, 1909.

Staff	Salary
Mrs. Scott Raff	800.00
Miss Ross	500.00
Miss Thomas	436.00
Miss Wreyford	200.00
Miss Withrow	25.00
Fraulein Nothnagel	63.00
Madame Goudis	36.67
Miss Hunter (Supply)	7.00
Miss Thrall	400.00
	2467.67
Miss Ashworth (playing piano for gymnasium paid by tuition)	25.00
	2492.67

MARGARET EATON SCHOOL
OF
LITERATURE AND EXPRESSION

TORONTO September 4th, 1909.

J. J. Vaughan Esq.,

The T. Eaton Co. Ltd.,

Toronto.

Dear Mr. Vaughan:-

As per I am enclosing statement you asked. ^{for} I would be glad to have a copy of statement of assets and liabilities to make what I have complete.

The difference in Expense Account, Trail Balance (131.91) and Cash statement, (136.99), is accounted for by the difference in Journal and Cash Book entries.

In Journal only part of amount paid for costumes in June 1908 is debited to expense and the rest to the students who were paying for theirs, whereas the whole amount paid, in Cash Book, I charged to expense in making up statement. There was a journal entry at the end of each month crediting postage and debiting the different accounts for which it was paid. This of course did not appear in Cash Book except as the one item. Hence the difference. I hope I have made it clear.

Mrs. Raff wished me to send you the names of some charts that it will be necessary for us to have. She thought that if they were ordered through the T. Eaton Co. we might get them at a better rate. They are: Pilz Anatomical Manikin - the American Thermo-Ware Co., 16 Warren Street, New York; and Anthropometry Charts - Lee and Shepard, Boston. The latter is a Dr. Sargent set at \$ 3.00. The former, I think, about \$ 10.00.

Yours truly,

J. Thrall
Secretary.

YEAR ENDING MAY, 1909.

PROFIT and LOSS

Advertising	\$809.82
Alterations and Repairs	23.46 ✓
Caretaking	489.62 ✓
Expense account	124.11
Heating	260.00 ✓
Invitations	13.00
Lighting	131.45 ✓
Printing and stationery	110.59
Salary account	2492.67
Telephone	52.00 ✓
Bad Debt account	4.00
Fee account	\$2884.00
Hall Rental	225.00 ✓
Recital course	174.30
Reading Club	54.75
Old balances	39.77
Dish Rental	22.00 ✓
Loss	1110.90
	\$4510.72
	\$4510.72

3391.82

YEAR ENDING MAY, 1909.

	ASSETS Dr.	LIABILITIES Cr.
Accounts receivable	\$131.75	
Petty Cash	20.00	
Text Books	67.13	
Pins	2.70	
Canadian Bank of Commerce	81.36 ✓	
Accounts payable Mrs. T. Eaton Special account		\$2445.13
Loss, 1908	1031.29	
" 1909	1110.90	
	<u>\$2445.13</u>	<u>\$2445.13</u>

ACCOUNTS RECEIVABLE

Mrs. Chapman	\$4.00
Miss Hesson	5.00 ✓
" Hinton	5.00
Mr. Keachie	8.25
" Morgan	16.25
" Sanders	15.00 ✓
Fees 1907 (list)	13.25 <i>No record</i>
Mr. A. F. Reilly	15.00
Miss Wilson	50.00 <i>paid</i>
	<u>\$131.75</u>

THE MARGARET EATON SCHOOL OF LITERATURE
AND EXPRESSION.

Year ending May 31st, 1910.

Balance Sheet	Assets	Liabilities
Accounts Receivable	29.00	
Cash on hand	20.00	
Canadian Bank of Commerce	362.73	
Heating - 10 tons coal x	65.00	
Insurance - 2 years prem. brought down - unearned	126.00	
School pins		1.80
Text books	35.15	
Accounts payable (Mrs. T. Eaton - special account)		4342.78
Loss 1908	1031.29	
" 1909	1101.78	
" 1910	1573.63	
	4344.58	4344.58
Total loss May 31st, 1910	3706.70	

Accounts Receivable

Mrs. R. W. Eaton	18.00	pd since
Mrs. Rattray	4.00	" "
Eatonia Camera Club	7.00	" "
	29.00	

R H Bamou
auditor

R H Bamou

THE MARGARET GATCH SCHOOL OF LITERATURE AND EXPRESSION

Year ending May 31st, 1910.

Statement of Profit and Loss

	1909	1910	1909	1910
Advertising	809.82	658.67		
Alterations and Repairs	23.46	70.60		
Bad Debts Account	4.00			
Caretaking	489.62	577.69		
Expense	124.11	161.16		
Heating	260.00	200.00		
Insurance		64.00		
Invitations	18.00	17.87		
Lighting	131.45	153.50		
Printing and Stationery	110.59	101.11		
Salary	2492.67	3167.67		
Telephone	52.00	52.00		
Text-books		17.53		
Fee Account			2884.00	3173.60
Course in Home Nursing				11.25
Dish Rental			22.00	14.00
Hall Rental			225.00	395.00
Old Balances			39.77	
Reading Club			54.75	50.50
Text-books			9.12	
Irish Plays				27.00
Twelfth Night				49.22
Recital Course			174.30	
Loss	111	111	1101.78	1573.63
	4510.72	5294.20	4510.72	5294.20

*Cost of maintenance of
building included in
above - \$ 1068.79*

*R H Baucow,
auditor*

THE MARGARET RAYON SCHOOL OF LITERATURE AND EXPRESSION

Staff and Salaries for Year

ending May 31st, 1910.

✓

<u>Staff</u>	<u>Salary</u>	<i>paid</i>
Mrs Scott Raff	1200.00	
Miss Ross	600.00	
Miss Topley Thomas	522.67	
Miss Wreyford	200.00	
Miss Colemen	34.00	
Franklin Rothmugel	99.00	
Miss Hamilton	12.00	
Miss Thrall	500.00	
Dr. Ross	paid by tuition	
	3167.67	

Sundry Expense Account in detail

June	Cartage 1.50; furstorage 2.50; postage 1.11; glass .10	5.61
October	Moving piano 3.00; commission on cheque .25; car-fare 1.00; hinges and screws .65; padlock and chain .55; pen-tray .25; postage 1.00	6.90
November	Music for gymnasium class 1.00; apparatus 3.60; chart for Physical Training 14.00; water rates 5.80; apparatus for gymnasium 5.75; oil-cloth .35; car-fare 1.00; material to illustrate lecture .75; typewriter ribbon 1.00; postage 1.25; 34.50	
December	Fine for book shelf .75; music for gymnasium class 3.00; apparatus for gymnasium 11.00; calcium chloride .10; candles .72; car-fare 1.00; cartage .50; papers .06; postage 1.12;	10.27
January	Moving piano 1.00; paint 3.00; denim curtain 2.61; music for gymnasium class 5.00; truck to carry ashes 1.75; postage .50; car-fare 1.00; postman 1.00; snow scraper etc. 1.95; messenger etc. 1.16	18.97
February	Moving piano 1.50; postage .86; car-fare 1.00; commission on cheque .25; man to help move benches .50	4.11
March	Music for gymnasium 6.50; towels 2.10; moving piano 1.00; boiler 2.75; dusters .10; car-fare 1.00; denim 1.66; man to help .25; express parcel .50; car-fare 1.00; picture of school .50; drinking water 1.50; music for gymnasium 6.00; 24.88	
April	Coupling for hose .25; putty .05; paint .18; brush .25; papers .25; car-fare 1.00; commission on cheque .25; cheese-cloth .20; papers .10; commission on cheque .25; papers .10; car-fare 1.00; cheque .25; Local improvement tax 5.49; Government returns 2.00; water rates 5.60; music for gymnasium 6.50; postage 1.25	25.27
May	Costume for play 1.75 Cartage to and from theatre 2.75; music for gymnasium 6.00; Costumes for dramatic closing 5.25; rent of spot light - four times - 12.00; costumes for gym. closing 2.00; return fare to Whitty (student supplying part in play) 1.50; postage 1.00 Ribbon for diplomas and seals 4.39; properties for play 2.00; make-up 1.15; express .30; lumber .70; hinges .10; car-fare .25; messenger .50; cartage .40; expenses re His Excellency's Competition 3.56; car-fare .25; cartage on costumes sent to Belleville .40;	44.50
		164.76
	Refund on clubs returned	3.60
		161.16

	1909	1910
<i>enrolled</i>		
Students for professional course		
for 5 terms	5	7
" 2 "		1
" 1 1/2 "		1
" 1 "	4	5
" 1/2 "	2	
Total	11	14
Post-graduate course	2	1
General culture course	5	
Social course	2	4
Artistic course	5	6
Evening Classes - Dramatic art	6	17
English Literature	11	8
French	3	
German	3	
Voice Culture and Interpretation	12	
Individual students registered	106	
Dramatic Club	20	
Methodist Deaconess Class	45	
Church of England Deaconess Class	15	
University Women's Dramatic Class	25	
Total number of students registered	161	201

Mr. Scott Haff has taught one Shakespeare Class per week
one Browning Class per week
one Criticism Class " "
two Voice Culture Classes per week
three Dramatic Classes
21 private pupils.

Miss Ross has taught fourteen class lessons per week
one private pupil

Miss Thomas has taught sixteen class lessons per week and extra classes whenever necessary. She has had five private pupils.

Miss Trenford has taught seven class lessons per week

Miss Rothmiegel has taught two class lessons per week for two terms and one class per week for one term.

Miss Coleman has taught two class lessons per week for one and one-half terms.

ACCOUNT OF MONEY ADVANCED BY

MRS. T. EATON.

Money advanced by Mrs. T. Eaton		\$4342.78
Loss to May 31st, 1910	\$3706.70	
Accounts Receivable	29.00	
Cash on Hand	20.00	
Cash in Can. Bank of Commerce	362.73	
10 tons Coal not yet used	65.00	
Insurance 2 yrs. unearned Prem.	126.00	
Text Books on hand	35.15	
	4344.58	
Less School Pins sold	1.80	
	\$4342.78	\$4342.78

*M. H. Bannow**auditor*

Salary Account

Mrs. Scott Raff	800.00
Miss Ross (\$62.50 per month)	343.75
Miss Thomas (\$50.00 per month and percentage on private lessons)	416.67
Miss Wreyford (\$25.00 per month)	200.00
Miss Mills (\$1.00 per lesson)	67.00
Miss Philp (\$ 1.00 per class lesson and percentage on private lessons)	55.67
Miss Fleming (\$10.00 per week)	80.00
Miss Withrow (\$1.00 per lesson)	28.00
Fraulein Nothnagel (percentage)	11.00
Madame Goudis "	6.00
Miss Thrall (400.00 per year and 15.00 per month for summer '07)	460.00
	2465.09
Balance from '06	104.05
Total amount paid for salaries	2569.14

pianoplayer

25⁰⁰

(1907-08?)



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